

Change of Major/Minor Form
UNC Charlotte Chemistry Department

Students: Please read all of the instructions that appear on the back of this form.

Date: _____

Effective Term: _____

Name: _____
Last First Middle

UNCC ID # _____

Cumulative GPA: _____

Seniors only: Have you applied for graduation? [] Yes [] No

ADD:

Degree: _____ Major: _____ Concentration: _____

Minor: _____

Student Signature: _____

Date: _____

DROP:

Degree: _____ Major: _____ Concentration: _____

Minor: _____

Student Signature: _____

Date: _____

Office Use Only:

Advisor Signature: _____ Date: _____

Processor Signature: _____ Date: _____

Notes:

Instructions on back.

Students who want to declare a Chemistry Minor must:

- 1) Obtain the list of required classes for the Chemistry Minor available in the rack of advising materials outside Burson 200 or at <http://chemistry.uncc.edu/programs-study/undergraduate-programs>. Students must have a cumulative CHEM GPA* of 2.0 or higher to earn a minor in Chemistry.
- 2) Complete the front of the form with today's date, the term in which you wish to make the change effective (usually the current term, Fall 2016, for example), name, student ID number, and cumulative GPA. Add CHEM to the Minor blank in the ADD portion of the form. Sign the form.
- 3) Place the form in Ms. Michael's box in the Chemistry Department office, Burson 200. If you need assistance or have any questions about the Chemistry Minor please contact Ms. Michael (smichael@uncc.edu).

Students who want to drop a Chemistry Minor can:

Send an email directly to the Registrar's office (registrar@uncc.edu) from your UNCC email account and ask to have your minor removed. You will need to provide your Student ID number in the email.

Students who want to declare a Chemistry Major must:

- 1) Consider which degree fits your needs best. Lists of required classes for each Chemistry degree are available in the rack of advising materials outside Burson 200 or at the following web address: <http://chemistry.uncc.edu/programs-study/undergraduate-programs>
- 2) Note the following Chemistry Department policies:
 - Students are eligible to declare the **B.S. Chemistry major** upon passing MATH 1242, PHYS 2102, PHYS 2102L, and earning a C or better in CHEM 2132 or CHEM 3111.
 - If you do not meet the requirements for the B.S. Chemistry major, you may declare a B.A. and then change when the requirements have been met.
 - In order to declare and remain a Chemistry Major, a student's CHEM GPA* must be at or above 2.0 and the student must progress through CHEM 1251, 1251L, 1252, 1252L, 2131, 2131L, 2132, 2132L and 3111 in two or fewer attempts per course.
- 3) Schedule a meeting with Ms. Michael to discuss the change or addition of the major. Email smichael@uncc.edu from your UNCC email account to schedule an appointment. Bring the form and any relevant questions with you to the meeting.

* CHEM GPA includes all chemistry courses that are required for the major or minor. Courses that are excluded from the CHEM GPA calculation are:

- Related work courses: MATH and PHYS courses.
- Previous attempts at CHEM courses that were repeated with Grade Replacement according to the University's grading policy.
- CHEM courses that are NOT required for the degree. For example, CHEM 4900 for B.A. majors.